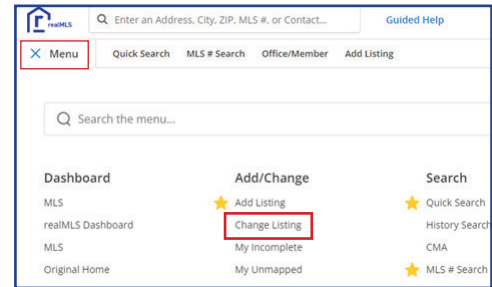


EXPIRED TO ACTIVE

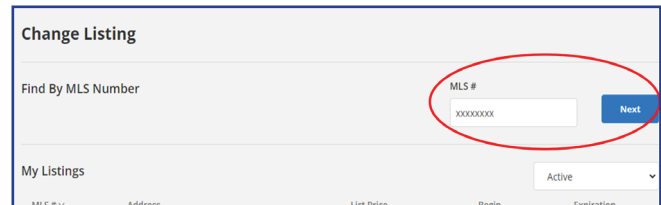
Step 1

Start at the Menu and click on *Change Listing* under the Add/ Change heading.



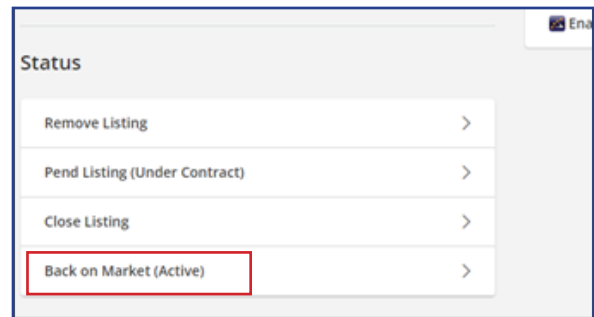
Step 2

Find your listing by the MLS # and click *Next*.



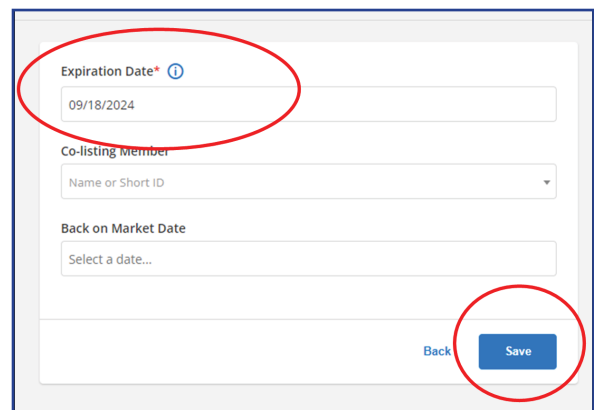
Step 3

Now, click on *Back on Market*.



Step 4

Enter your updated expiration date, then click *Save*. On the next screen, click *Save* again.



Step 5

Your listing will now return to Active status and have the "Back on Market" banner.

